



INSPECTION REQUEST: RENTAL PROPERTY
**APPLICATION FOR CERTIFICATE OF SMOKE
DETECTOR AND CARBON MONOXIDE
COMPLIANCE**

Certification is required for all rented dwelling units within 1 and 2 family structures. Inspection requests can be made by submitting this application, by phone, email, or in-person. These inspections must be done in-person.

Address of Property _____

Block _____ **Lot** _____ **Unit/Qualifier:** _____ **Year Built** _____

Owner _____

Address of Owner _____

City _____ **State** _____ **Zip** _____

Phone (_____) _____ Email: _____

Emergency Contact: _____ **Phone (_____) _____**

Seasonal "Short-Term" Rental

Certificates for seasonal rental units will be issued for a period of twelve (12) months, regardless of the number or frequency of changes in tenancy. **Inspection is required every year.**

Yearly/ "Year-Round" Rental

Lease Expiration Date: _____

Year-Round rental shall mean a lease period of 175 days or more. Certificates for yearly rental units are valid until there is a change in tenancy/ occupancy. **Inspection is required prior to leasing to a new yearly tenant.**

Yearly Tenant Name(s): _____

Tenant Phone: (_____) _____ Email _____

Availability: Monday through Friday from 9am to 3pm. Inspections should take no more than 15 minutes and are scheduled at exact times.

DATE & TIME REQUESTED: _____

Meet Owner **Meet Agent** **Meet Tenant** **Lock Box/ Keypad**

Code _____

Other/ Special Instructions: _____

Inspection fee is \$50. Common forms of payment are accepted by mail, in-person, or online.

All rentals must also obtain a Rental Registration and Landlord Certificate.

If you have any questions, please call 609-399-6111 ext. 9727 OR Email:
smokedetector@ocnj.us